



Little Chute Elementary School
901 North Grand Avenue
Little Chute, Wisconsin 54140

Jim Neubert - Principal

November 13, 2018

Dear Parents:

With the winter months quickly approaching, we wanted to provide you with information/reminders about student clothing, recess expectations, before school supervision, and school closings. Please read this information carefully as it will help you navigate through the next four to five months:

- Our classrooms are often cool during the winter months. We expect students to wear clothing to stay warm and comfortable in the learning environment. A sweatshirt or a similar piece of clothing is highly suggested. Also, it is important to make sure students have a dry pair of shoes for the classroom (separate from boots). Please note that we do not allow students to wear winter coats or boots in the classroom.
- Appropriate outerwear is important to ensure your child's safety before school, during recess, and after school. We encourage a winter jacket, a warm hat, gloves/mittens, boots, and snow pants. Teachers will instruct students to wear whatever clothing has been sent from home. If, for financial reasons, you are having difficulty providing winter outerwear, please contact your child's teacher. The school has various resources that can assist you in getting the necessary winter outerwear for your child. Your communication will be kept confidential.
- Our typical recess policy is that students go outside when the temperature or wind chill is zero or above. Again, having appropriate outerwear will ensure your child's safety.
- Before school supervision begins at 7:55 a.m. On extremely cold days, we allow students to enter the building at 7:55 a.m. as opposed to 8:00 a.m. Please note that we do not have staff available for supervision prior to 7:55 a.m.; therefore, students will not be allowed in the building prior to this time. If your child needs to be at school earlier than 7:55 a.m., please consider having your child attend the breakfast program which begins at 7:30 a.m. or the before school Boys and Girls Club Program which begins at 7:00 a.m.
- When winter begins, traffic becomes heavier before and after school. When dropping off, please stop in an approved designated zone, drop your child off, and then pull out. Due to traffic volume, it creates an unsafe situation if parents wait in this space until their child goes into the building. If you want to wait until your child enters the building, please consider parking on the street where parking is allowed. Please make sure you are driving cautiously.
- If school is closed prior to the school day, you will receive a notification through our Infinite Campus communication system. It is important that you maintain current contact information in Infinite Campus. School closures are also publicized on our social media networks, district website, and local radio and television stations. If school is closed for the day, there is no before or after school Boys and Girls Club Program.

- If we end school early due to inclement weather, you will be notified through our Infinite Campus System. We also publicize this on the same sites listed above. If we are unable to contact a parent about a child not being picked up, we will contact any emergency contacts you have listed. It is important that you maintain current emergency contacts in Infinite Campus.
- If we have a two-hour delay in the morning, there will be no before school Boys and Girls Club Program. Also, early childhood programming and morning four-year-old kindergarten programming will be cancelled on that day. If there is a two-hour delay, school will start at 10:00 a.m. Student supervision will be provided at 9:50 a.m. Again, you will be notified through the Infinite Campus System as well as the other methods noted above.
- If you are concerned about road conditions or frigid temperatures, a parent may decide whether or not their child will attend school. Parents are required to inform the school of an absence in this case. Please note that this day will be marked as an absence and the District's attendance policy applies to this absence.

If you have any concerns about this message or if we can assist you in any way, please contact the elementary office at 920-788-7610.

Sincerely,

Jim Neubert

Jim Neubert
Little Chute Elementary School Principal