

LITTLE CHUTE AREA SCHOOL DISTRICT
“Fostering a Community of Learners”
MINUTES OF REGULAR MEETING
Monday, September 26, 2011

Time: 6:25 p.m.

Place: Little Chute District Board Room

Present: Board Members: Mary Janssen, Leon Biesterveld, Jerry Verhagen, Chuck George, Lynn Hietpas; District Administrator, Dave Botz; Recording Secretary, Cheryl Vande Voort; and nine guest(s).

The Little Chute Area School District Board of Education meeting was re-called to order by Board President, Mary Janssen, at 6:40 p.m. on Tuesday, September 26, 2011, following the Annual Meeting.

Motion: To approve the agenda with a change in moving Shooting Star program to b before Admin reports.
By: Chuck George Second by: Jerry Verhagen Approved
Ayes 5; Opposed 0

Motion: To approve the minutes of the regular meeting of Monday, September 12, 2011 as printed.
By: Chuck George Second by: Leon Biesterveld Approved
Ayes 5; Opposed 0

Public Forum: There was no participation in this portion of the meeting

Communications:

- a. **Student Council Report:** High School Senior, Samantha Valerio, will be the new student council representative to the board. Her first board report is scheduled for Monday, October 10th and she will report the first board meeting of each month.
- b. **Administrative Reports:** Administrators and Program Directors reviewed their reports and answered questions regarding those reports.
- c. **Update from the Fall Athletic Director’s Meeting:** Athletic Director, Anna Maass, updated the Board on the Fall Athletic Director’s meeting she attended September 21st.
- d. **Update from Superintendent’s Conference:** Superintendent Botz updated the Board on the Conference he attended in Madison on the 15th and 16th of September.
- e. **Update on Business Manager’s Conference:** Business Manager Pelegrin updated the Board on the conference she attended in Seattle, WA in September.
- f. **Third Friday Student Count:** Business Manager, Debbie Pelegrin, went through the preliminary enrollment figures for the third Friday count. She reported that the numbers still change daily with new students enrolling into and some students transferring out of the District.
- g. **Shooting Star Program:** Tammie Domek (Valley Social) and Dawn Schulz, teacher, LCES presented the Board with a new program entitled the Shooting Stars program dealing with ballroom dancing. This would be a program for our 4th grade students.
- h. **1st Reading: Grievance Procedure for Non-Represented Employees:** Administration presented the 1st reading of the Grievance Procedure for Non Represented Employee Handbook. Call on other District as Impartial Hearing Officer (IHO’s).

- i. **Employee Handbook Development:** Administration is developing a committee to work on the Employee Handbook Development Guide. We would like to start in October and have a completed handbook for Board approval in March.
- j. **WASB School Law Seminar:** The WASB School Law Seminar will be held in Madison on Friday, October 14th, if anyone is interested in attending please let Sheri know and she will make the reservations.
- k. **WASB Board Policy Reviews, Revisions & Updates:** WASB and Neola both offer a service for reviewing and updating Board Policy Books. With the development of our Employee Handbook being developed around Board Policy, I would like to retain WASB or Neola services to review and update our Board Policies.

District Finances:

- a. **Bills & Claims:** A copy of the bills and claims for payment was reviewed by the Board.
- b. **Treasurer's Report:** A brief treasurer's report was given by Treasurer, Leon Biesterveld.

Action Items:

- a. **Approval of Checks for Payment:** Checks #65151 through #65321 in the amount of \$1,394,937.24 were presented for approval.

Motion: To approve checks #65151 through #65321 in the amount of \$1,394,937.24 as presented.

By: Leon Biesterveld Second by: Chuck George Approved
Ayes 5; Opposed 0

- b. **Addenda to Contracts for Lane Advancement:** A recommendation was made for approval of the addenda to contracts for lane advancements.

Motion: To approve the addenda to contracts for lane advancements for the fall 2010-2011 school year.

By: Jerry Verhagen Second by: Leon Biesterveld Approved
Ayes 5; Opposed 0

- c. **Co-Curricular Contracts:** A recommendation was made to approve the Co-Curricular contracts as presented.

Motion: To approve the Co-Curricular contracts as presented.

By: Jerry Verhagen Second by: Chuck George Approved
Ayes 5; Opposed 0

- d. **Shooting Star Program:** Administration is recommending approval of the Shooting Star Program to add ballroom dance to the 4th grade curriculum on a trial basis for the 2010-11 school year with no District funds used.

Motion: To approve the Shooting Star Ballroom dance to the 4th grade curriculum on a trial basis for the 2010-11 school year.

By: Chuck George Second by: Jerry Verhagen Approved
Ayes 5; Opposed 0 Rescinded and remade.

- e. **WASB Board Policy Reviews, Revisions & Updates:** Table until the vendors have come in.

Motion: To table.
By: Chuck George Second by: Lynn Hietpas Approved
Ayes 5; Opposed 0

As there was no other business to come before the Board, Board President Mary Janssen asked for a motion to adjourn.

Motion: To adjourn.
By: Lynn Hietpas Second by: Jerry Verhagen Approved.
Ayes 5; Opposed 0

Time: p.m.

Prepared by,

Respectfully submitted,

Cheryl Vande Voort
Recording Secretary

Charles V. George
Clerk