

LITTLE CHUTE AREA SCHOOL DISTRICT
“Fostering a Community of Learners”
MINUTES OF REGULAR MEETING
Monday, January 30, 2012

Time: 5:30 p.m.
Place: Little Chute District Boardroom

Present: Board Members: Mary Janssen, Leon Biesterveld, Jerry Verhagen, Chuck George and Lynn Hietpas; District Administrator, Dave Botz; Student Council Representative, Sam Valerio; Recording Secretary, Cheryl Vande Voort; and ten guest(s)

The Little Chute Area School District Board of Education Meeting was called to order by Board President, Mary Janssen, at 5:30 p.m. on Monday, January 30, 2012.

Motion: To approve the agenda as printed.
By: Chuck George Second: Lynn Hietpas Approved
Ayes 5; Opposed 0

Motion: To approve the minutes of the regular meeting as printed.
By: Chuck George Second by: Lynn Hietpas Approved
Ayes 5; Opposed 0

Public Forum: There was no participation in this portion of the meeting.

Communications:

- a. **Student Council Report:** Student Council Representative, Sam Valerio, was present and reported on student council and club/team activities.
- b. **Title 1 Presentation:** Mary Smaby, Erin Ziegelbauer and Kathy Ricker updated the Board on the Title 1 Program.
- c. **Administrative Reports:** The Administrators and Director were in attendance to answer questions pertaining to their reports.
- d. **Intermediate/Middle School Counselor Presentation:** IS/MS Counselor, Tracy Schmidt, discussed the changes in the conferences for 5th Grade Career Conferencing. Instead of conferencing with the counselor and parent in a school setting the child will conference with their parent at home and then meet with Mr. Schmidt in small groups to discuss what they have learned.
- e. **The WAVE Update:** Intermediate instructor, Kent Swanson, updated the Board on progress being made in the virtual school development by Kent and his committee since his last Board update. His committee consists of Jennifer McDermot, Sara VanRossum, Kevin Hietpas and Nikol Waters.
- f. **Academy School-to-Career:** Administration and the LCCPA asked for a liaison position to communicate with our Business/Industry and Post-Secondary Partners. Anna Schlimm was recommended for this position with a salary not to exceed \$5000.00.
- g. **Convention Reports:** The board members and administrators who attended the WASB convention in Milwaukee shared brief reports or power points from sessions they attended.

- h. **Review of 2nd Friday Membership Count:** Business Manager, Debbie Pelegrin, reviewed pertinent information from the 2nd Friday in January membership count.
- i. **Update on Handbook Meeting:** Board President, Mary Janssen, updated the Board on the Handbook meeting she attended January 23rd.
- j. **Possible Property Detachment:** Administration met with representatives from the Village of Little Chute to discuss the attachment of a parcel of property the Village currently owns and is planning to develop for residential homes. The parcel is located North of Highway 41 on Evergreen Road in the Village of Little Chute and in the School District of Kaukauna.
- k. **Referendum Timeline:** Superintendent Botz presented a community informational timeline to communicate the District's message for the April referendum.
- l. **Unison Credit Union Project Timeline:** The Board was given a timeline from Unison Credit Union of the steps to be taken to get the kiosk up and running at Little Chute High School.
- m. **2012 Legal and Human Resources Conference:** The 2012 Legal and Human Resources Conference will be held in Madison, March 8th; Green Bay, March 9th; and Eau Claire, March 16th. For registration see Sheri.
- n. **2012 School Finance Seminar:** The 2012 School Finance Seminar will be held on March 3rd at the Holiday Inn in Stevens Point. For registration see Sheri.
- o. **2012-2013 Strategic Plan:** The Board received a compilation of both retreat goals and objectives that they discussed at the Monday meeting.

District Finances:

- a. **Bills & Claims:** A copy of the bills and claims for payment was reviewed by the Board.
- b. **Treasurer's Report:** A brief treasurer's report was given by Treasurer, Leon Biesterveld.

Action Items:

- a. **Approval of Checks for Payment:** Checks #65751 through #65940 in the amount of \$1,776,837.82 were presented for approval.

Motion: To approve checks #65751 through #65940 in the amount of \$1,776,837.82 as presented.

By: Leon Biesterveld Second by: Chuck George Approved

Ayes 5; Opposed 0

- b. **Coaching Recommendation:** Athletic Director Maass had one coaching recommendation for Board approval, Nicole Janssen as a volunteer middle school girls' basketball coach.

Motion: To approve the volunteer coaching recommendation of Nicole Janssen.

By: Jerry Verhagen Second by: Chuck George Approved

Ayes 5; Opposed 0

- c. **School-to-Career Liaison:** Administration made a recommendation to hire Anna Schlimm as the Academy's School-to-Career Liaison and to approve the job description at a salary not to exceed \$5000.

Motion: To approve the recommendation to hire Anna Schlimm as the Academy's School-to-Career Liaison and to approve the job description at a salary not to exceed \$5000.

By: Chuck George Second by: Lynn Hietpas Approved
Ayes 5; Opposed 0

- d. **Extend Retirement Date:** Administration made a recommendation to extend the retirement date for our teachers that have reached the criteria for early retirement. We are recommending the extension move from the February 1, 2012 deadline to March 1, 2012.

To approve setting an extension deadline for teacher retirements from February 1, 2012 to March 1, 2012.

By: Leon Biesterveld Second by: Lynn Hietpas Approved
Ayes 5; Opposed 0

As there was no other business to come before the Board, Board President, Mary Janssen, entertained a motion to convene in closed session: Wis. Stats. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any employee over which the Governmental body has jurisdiction or exercises responsibility.

a. Superintendent Mid-Year Review

Motion: To convene in closed session.

By: Chuck George Second by: Lynn Hietpas Approved
Ayes 5; Opposed 0

Roll call: Lynn Hietpas, yes; Leon Biesterveld, yes; Mary Janssen, yes;
Jerry Verhagen, yes; Chuck George, yes

Time: 8:25 p.m.

Prepared by,

Cheryl Vande Voort

Cheryl Vande Voort
Recording Secretary

Respectfully submitted,

Charles V. George
Clerk