

LITTLE CHUTE AREA SCHOOL DISTRICT
“Fostering a Community of Learners”
MINUTES OF REGULAR MEETING
Monday, December 19, 2011

Time: 5:00 p.m.
Place: Little Chute District Board Room

Present: Board Members: Mary Janssen, Leon Biesterveld, Jerry Verhagen, Chuck George, Lynn Hietpas; District Administrator, Dave Botz; Student Council Representative, Sam Valerio; Recording Secretary; Cheryl Vande Voort, and nine guest(s).

The Little Chute Area School District Board of Education Meeting was called to order by Board President, Mary Janssen, at 5:00 p.m. on Monday, December 19, 2011.

Motion: To approve the agenda as printed.
By: Chuck George Second by: Leon Biesterveld Approved
Ayes 5; Opposed 0

Motion: To approve the minutes of the regular meeting of Monday, November 28, 2011 as printed.
By: Chuck George Second by: Lynn Hietpas Approved
Ayes 5; Opposed 0

Public Forum: Mr. Botz discussed with the Board the fact that we have our information from WASB regarding the Policy Resource Guide (PRG) and he urged Board members to visit the site and set their password to make sure they can access the appropriate information.

Communications:

- a. **Student Council Report:** Sam Valerio, student council representative, reported on events pertaining to activities with our high school students and clubs.
- b. **Administrative Reports:** Administrators and the Program Director were in attendance to give oral reports and answer questions pertaining to their reports.
- c. **LMC Activities:** Judy Stangel, District LMC Director, updated the Board on activities in the buildings LMC's. She shared pertinent LMC usage in her power point presentation.
- d. **2011 WASB Delegate Assembly:** Board WASB Delegate, Leon Biesterveld, will be attending the WASB Delegate Assembly which will be held Wednesday, January 18th in Milwaukee. If you have any issues, we will discuss them at the next meeting.
- e. **Charter School Contract:** Tim Zautcke, Secretary/Treasurer of the LCCPA, updated the Board on the Little Chute Career Pathways Academy Governance Board meeting he attended on December 5th.
- f. **WASBO/WASPA School Personnel Academy:** Board President Janssen along with Board member, Leon Biesterveld, updated the Board on the meeting they attended at the Academy.

- g. **Update by Deb Truyman:** Deb Truyman updated the Board on the District Active Literacy Model and shared student data in a power point presentation.
- h. **Curriculum Update:** Jennifer McDermot updated the Board on our ongoing curriculum developments. She shared different strategies in her power point presentation.
- i. **Technology Budget and Allocation of Current Referendum Dollars for Technology:** Diana Sepe updated the Board on the current technology budget and discussed technology expenditures and how they pertain to the current nonrecurring referendum which expires at the conclusion of the 2011-2012 school year.
- j. **Calendars:** Copies of the calendar drafts for the 2012-2013 and 2013-2014 school year were discussed by Board members.
- k. **Change in Board Meeting:** Administration discussed changing the January Board meetings from the 9th and 23rd to the 16th and 30th.
- l. **Referendum Requirements:** Governor Walker recently signed into law Wisconsin *amendment ASAI-SB116* which requires school districts to notify municipalities' clerks of upcoming referendum elections 70 days prior to the election date. To create ample time for this to occur, it is recommended to approve referendum resolution(s) 73 days prior to the election date. In addition, the fall primary date on even years moved to the second Tuesday in August.
- m. **Handbook Committee Update:** The Board received meeting notes from our first three Employee Handbook Committee Team meetings. The committee is currently working on reviewing options to our current health plan and planning a first draft reading of a handbook for the month of January.

District Finances:

- a. **Bills & Claims:** A copy of the bills and claims for payment was reviewed by the Board.
- b. **Treasurer's Report:** A brief treasurer's report was given by Treasurer, Leon Biesterveld.

Action Items:

- a. **Approval of Checks for Payment:** Checks #65648 through #65750 in the amount of \$609,610.18 were presented for approval.

Motion: To approve checks #65648 through #65750 in the amount of \$609,610.18 as presented.

By: Leon Biesterveld Second by: Jerry Verhagen Approved
Ayes 4; Opposed 0; Excused 1

- b. **Donations:** There were several donations for Board approval: Little Chute Middle School received a \$750.00 donation from the Wisconsin Cheese Fest which they will be using for the 8th grade graduation flowers and DJ for the dance. The High School received a \$750 donation from the Wisconsin Cheese Fest for the Post Grad party, \$3000 from the Little Chute Softball Club for batting cages, \$1000 from the Fox Cities Marathon for Cross Country & Boys Basketball

for marathon volunteer work and \$1000 from the LC Jaycees for Destination Imagination. The Elementary School received \$500 from the Exxon Mobil Education Alliance that will be used for the science programs, \$67.34 from Wells Fargo Community Support Campaign in Sanja Aguirre's name and \$750 from the Great Wisconsin Cheese Fest which will be used to supplement "Share your Grandparents Day".

Motion: To approve the donations as listed.
By: Jerry Verhagen Second by: Leon Biesterveld Approved
Ayes 4; Opposed 0; Excused 1

- c. **Middle School Forensics Advisors:** Administration asked for approval to hire Ann Weyers and Anna Schlimm as the Middle School Forensics advisor and assistant advisor respectively.

Motion: To approve the hiring of Ann Weyers and Anna Schlimm as middle school advisor and assistant advisor for Forensics.

By: Jerry Verhagen Second by: Lynn Hietpas Approved
Ayes 4; Opposed 0; Excused 1

- d. **Assistant MS Musical Director:** The administration recommended hiring Jim Matelski as the MS Assistant Musical Director.

Motion: To approve Jim Matelski as the MS Assistant Musical Director.
By: Jerry Verhagen Second by: Lynn Hietpas Approved
Ayes 4; Opposed 0; Excused 1

- e. **Calendars:** Administration recommended approval of the calendars for 2012-2013 and the 2013-2014 school year.

Motion: To approve the calendars for the 2012-2013 and the 2013-2014 school year.
By: Leon Biesterveld Second by: Lynn Hietpas Approved
Ayes 4; Opposed 0; Excused 1

- f. **Date Change for January Board Meetings:** The administration recommended changing the January Board meetings from the 9th and 23rd to the 16th and 30th.

Motion: To approve the change in January Board meetings from the 9th and 23rd to the 16th and 30th.
By: Lynn Hietpas Second by: Jerry Verhagen Approved
Ayes 4; Opposed 0; Excused 1

As there was no other business to come before the board, Board President Janssen, asked for a motion to adjourn.

Motion: To adjourn.
By: Lynn Hietpas Second by: Jerry Verhagen Approved
Ayes 4; Opposed 0; Excused 1

Time: 7:43 p.m.

Prepared by,

Cheryl Vande Voort

Cheryl Vande Voort
Recording Secretary

Respectfully submitted,

Charles V. George
Clerk